

# Ravenna Balloon A-Fair

P.O. Box 454  
Ravenna, Ohio 44266



Ravenna Balloon A-Fair  
Sunbeau Valley Farm  
Booth Participation  
Rules and Requirements  
September 18-19, 2021

## Spaces:

1. Outdoor spaces are 10' x 10' in areas designated by the committee, at the site of the Ravenna Balloon A-Fair, Sunbeau Valley Farm. Spaces inside the Vendor Tent will be 10' x 10' with two facing/display sides.
2. Each Vendor is responsible for the set-up, tear down, and manning of their space(s). Vendors will have their space(s) manned for the duration of the event, unless otherwise directed or approved by committee personnel.
3. Tents/Canopies must be weighted and staked down on each leg to prevent tip over in case of high winds or storms. Each leg must have a minimum of 30 pounds attached to it. Any vendor not meeting this requirement will be asked to take down their tent.
4. The Ravenna Balloon A-Fair only provides marked spaces to vendors. The Ravenna Balloon A-Fair does not supply tables, tents, chairs, stakes, weights, electrical cords, water, or any other such items to vendors. These are the vendor's responsibility.
5. No food or beverage of any kind is to be sold from any display or sales booth.
6. Booths will remain up during the duration of the event. No vehicles are permitted on event grounds while the event is ongoing. Any Vendors who tear down early/brings a vehicle on the event grounds without the expressed permission of the Ravenna Balloon A-Fair committee will not be allowed to show at following Ravenna Balloon A-Fair events. If you have any questions, please speak with the Balloon A-Fair craft show chairperson or committee member at the event.
- 7. The Ravenna Balloon A-Fair has exclusive rights for the sale of lighted/glow items such as glow stick, necklaces and mouth pieces, fiber optics, LED and lighted battery operated novelty items. No vendor will be permitted to sell these or similar items.**

Electrical:

1. Extension cords must be outdoor type, 100ft long, heavy-duty 12 gauge or larger drop cords in serviceable condition (no frayed/split wiring, etc). No other type of extension cords or power strips other than the above is permitted. Vendors found to be using any other extension cord other than the approved type will be immediately disconnected without refund. The Ravenna Balloon A-Fair electrician has final say about a vendor's extension cord should a dispute arise.

Administrative:

1. Application, Hold Harmless Waiver, Rules and Requirements Form, and Vendor fee must accompany the application to the committee for your application to be considered. Checks can be made payable to: Ravenna Balloon A-Fair.

2. Vendors are required to check in at the Vendor Tent for space assignments.

3. The Ravenna Balloon A-Fair timeline is as follows:

Saturday:

-Vendor set-up time: 12:00pm – 2:30pm.

\*\*\*Vendors must have their vehicles unloaded and parked in the designated Vendor parking area by 2:30pm.\*\*\*

Event time: 3:00pm – 11:00pm\*

-Vendor tear down: 11:00pm – 12:00am (optional)

Sunday:

-Vendor set-up time:6:30am – 8:30am

\*\*\*Vendors must have their vehicles unloaded and parked in the designated Vendor parking area by 8:30am.\*\*\*

-Event time: 9:00am – 6:00pm\*

-Vendor tear down: 6:00pm – 8:00pm

\*Event end time and vendor tear down time subject to change.

I have read and reviewed the rules, regulations, space designations and requirements and agree to abide by them.

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Print Name

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Signature and Date

**Application is due before September 1, 2021**

Late applications are subject to \$25 late fee

Organization, Business, or Individual (as you would like advertised Name):		Phone:
Address:		Cell:
City, State, Zip:		Email:
Emergency Contact:		Phone:
<b>BOOTH SPACES</b>		
Type of Space Use:	Crafts                      Displays                      Games                      Sales	
Type of Equipment Use:	Tent                      Tables                      Booth                      Trailer                      Other:	
Description of items for sale/display and price range:		
<b>NOTE: Booths are \$50 for one day or \$50 for both Saturday and Sunday. Please check below what days you plan to participate:</b>		
Saturday Only <input type="checkbox"/>	Sunday Only <input type="checkbox"/>	Saturday & Sunday <input type="checkbox"/>
<b>IMPORTANT INFORMATION:</b>		
1: NO FOOD OR BEVERAGE SALES are permitted at Sunbeau Valley Farms		
2: No household power strips or extension cords are permitted. Extension cords must be 100ft. long and 12g or higher and in good, serviceable condition.		
3: <b>Ravenna Balloon A-Fair has exclusive rights for the sale of glow/lighted novelty items.</b>		
4: There are limited number of spaces available. Please submit your application quickly.		
5: Please make checks payable to: <b>Ravenna Balloon A-Fair. (Put "Sunbeau Booths" on memo line)</b> Mail to: Ravenna Balloon A-Fair P.O. Box 454, Ravenna, OH 44266.		
Signature of Representative:		Date:

Office Use Only

Payment Type:

Space #

Date:

Location #

Showed Last Year:

RAVENNA BALLOON A-FAIR  
RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT  
SEPTEMBER 18-19, 2021

Inconsideration of being permitted to participate in the RAVENNA BALLOON A-FAIR and to maintain a booth or activity therein, relative to the RAVENNA BALLOON A-FAIR in the City of Ravenna, Ohio on September 21-22nd, 2019 the undersigned for it, its representatives, assigns, heirs, and next of kin:

1. HEREBY RELEASE, WAYES, DISCHARGES , AND COVENANTS NOT TO SUE THE RAVENNA BALLOON A-FAIR, INC., its officers and members; officials, agents or any other person or entity working in conjunction with the RA VENNA BALLOON A-FAIR, INC., all for the purpose herein referred to as RELEASES, all liability to the undersigned, its personal representative, assigns, heirs, and next of kin for all loss or damages, and claim or demands therefore, on account of injury to the person or property herein caused by negligence of RELEASES or otherwise while the undersigned is participating in the RAVENNA BALLOON A-FAIR, Inc. in any manner.

2. HEREBY AGREES TO INDEMNIFY AND SAVE AND HOLD HARMLESS AND RELEASES each of them from any loss, liability, damage, or cost they may incur due to the participation of the undersigned, its agents or others working in conjunction with it, in or upon the designated area of the RA VENNA BALLOON A-FAIR, INC., and whether caused by the negligence of the RELEASES or otherwise: and

3. HEREBY ASSUMES FULL RESPONSIBILITY FOR AND RISK OF BODILY INJURY, DEATH, OR PROPERTY DAMAGE due to the negligence of the RELEASES or otherwise while participating in the RAVENNA BALLOON A-FAIR, INC., and while setting up booths, working, observing or otherwise participating in such event.

EACH OF THE UNDERSIGNED further expressly agrees that the forgoing Release and Waiver of Liability and Indemnity Agreement is intended to be as broad and inclusive as is permitted by the law of the State of Ohio, and that the balance shall, notwithstanding, continue in full legal force and effect.

TH E UNDERSIGNED HAS READ AND VOLUNTARILY SIGNS THE RELEASE AND WAIVERS OF ALL LIABILITY AND

INDEM NIT Y AGREEMENT, and further agrees that no oral representation statements or inducements apart from the foregoing written agreement have been made.

Pleas e Sign and Return with application, if not returned it will take longer to process your application.

SIGNATURE: - - - - -

DATE . . . . .